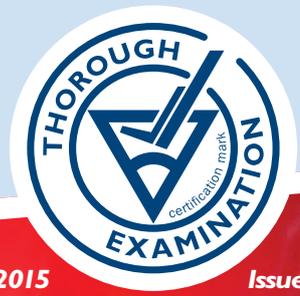
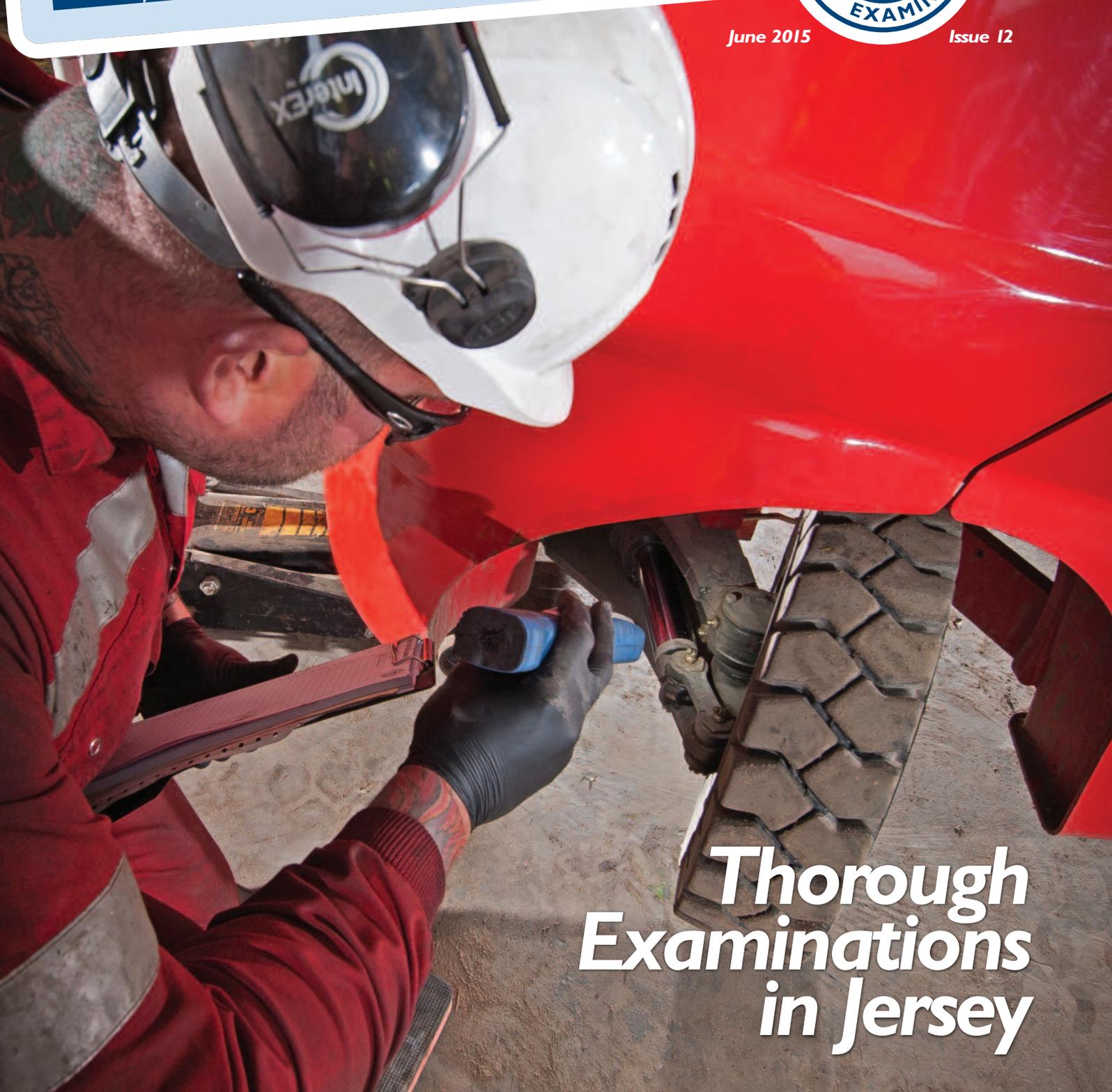


the Examiner



June 2015

Issue 12



Thorough Examinations in Jersey

in this issue

Fork extensions and the law

CFTS pioneer honoured

New Technical Manager

The Examiner is the newsletter of Consolidated Fork Truck Services Ltd (CFTS). CFTS was formed as a joint venture between the Fork Lift Truck Association (FLTA) and British Industrial Truck Association (BITA). In consultation with the Health and Safety Executive (HSE), CFTS developed the materials handling industry's national accreditation scheme for Thorough Examination. The CFTS Thorough Examination scheme was officially launched in 2004 and continues to be administered by CFTS. For further information visit the CFTS website:

www.thoroughexamination.org

Dear Colleagues

In Issue 11, we highlighted the 10th Anniversary of CFTS, a decade of excellence. We have now passed the recession and all pointers from our industry are very positive with regards to sales and company growth.

As you read through this edition of the Examiner, you'll hear how Chas Day, the founder of CFTS in its own right has decided to lock his 'toolbox' in favour of playing more tennis. He's officially retired!

On a personal note, I'd like to thank him for his help and guidance over the past three years. He'll always remain a good and valued friend. I have no doubt that he has also been a good friend and help to all of our member companies.

Moving forward, please join me in extending a warm welcome to Matthew Kennedy. He is the new Technical Manager covering the south of England. With an in-depth understanding of fork lift trucks, I am confident he'll be able to support your requirements and queries. You can find out a bit more about him on page 05.

For now, I should just like to give you all my best wishes and hope you all have a good year. And, as ever, if you should require any help then please do not hesitate to call.

Best regards

Shaun Prendergast
Technical Manager (North), CFTS



Upcoming course dates

Thorough Examination (2 days)

- 23-24 June 2015
- 14-15 July 2015

Thorough Examination Revalidation (1 day)

- 16 July 2015

Be quick!
These are the
last courses
until September

Newly accredited companies

We are pleased to welcome six accredited member companies to CFTS:

- **Ally Mowatt Engineering**, Fraser Burgh
- **Complete Safety Systems**, Northampton
- **Leeds Plywood and Doors**, Leeds
- **Red House Industrial Services Ltd**, Coventry
- **Robert Farroll Agricultural & Commercial Engineers Ltd**, Stranraer
- **S & S Services Scotland Ltd**, Inch



Fork Extensions

How to use and view them

By their nature, fork extensions are usually just another item we have in the workshop or yard. They come in handy now and again when bigger lifts are needed. But, once we're done, we put them back into a corner until we need them again – maybe in 12 months' time and sometimes even longer.

With many fork lift dealers and fork lift service companies, the question of fork extensions and compliance with LOLER 98 has just been brushed aside. Recently, however, I have received many enquiries regarding what is and what is not allowed.

Fork extensions are categorised as "Workshop Lifting Equipment or Non- Permanent Forklift Attachments". This means that they are required to have a Thorough Examination under LOLER 98 on a six-monthly basis. As such, fork extensions need to be inspected, reported and documented on.

Apart from visual checks to ensure they are safe for continued use, you must make certain they are marked up durably and legibly with the following information:

1. **Manufacturer's mark.**
2. **Serial number**
3. **Year of manufacture.**
4. **Rated and load centre distance for the fork extension.**
5. **Required blade cross-section and minimum blade length for the parent fork arm.**



The other common question I hear is:

"How long can the fork extension be over the parent fork?"

The parent fork must be a minimum of 750mm long.

Over this, the allowable allowance for a fork extension is worked out using the formula:

$$L \geq 0.6 \text{ of LI}$$

L (Parent fork) must be equal to or greater than
0.6 of LI (Extension).

Here are some examples using that formula:

L = 900mm, LI = 1500mm therefore 600mm of original fork.

L = 1200mm, LI = 2000mm therefore 800mm of original fork.

So this actually works out that the fork extension can be 2/3 the length of the parent fork.

Importantly, you do still need to ensure that the extensions are suitable for use, and, in addition to this, that the parent fork and indeed the fork lift truck are capable of lifting that load at the required load centre with the extensions fitted. If you are in any doubt, please contact the fork lift OEM and/or the attachment manufacturer.

If you require any further information, consult the International Standard ISO:13284. And, as ever, you may also give me a call.

Chas Day honoured for services to fork lift truck industry

At its Annual Awards for Excellence, the Fork Lift Truck Association (FLTA) has awarded its prestigious 'Services to the Industry Award' to CFTS Technical Manager Chas Day.

Chas, who has been with CFTS since its inception more than 10 years ago, was instrumental to the development and launch of the UK's first national standard for the Thorough Examination of lift trucks. Today, the nationwide organisation boasts more than 400 accredited companies.

Of Chas, FLTA Chief Executive Peter Harvey said: "Chas came to the fork truck industry having enjoyed a highly successful career in the aerospace industry. Their loss was our gain as he brought with him an encyclopaedic knowledge of engineering.

"The CFTS Thorough Examination is one of the most important safety initiatives in the history of the industry, used by companies covering the length and breadth of the country – most of whom consider Chas both a friend and mentor."

Of the Award, Chas said: "It is a great honour to receive this award and I am humbled to receive it among so many other worthy recipients. This award is for every one of our member companies that have made CFTS such a success.



"Over the past decade, I have endeavoured to develop and promote the CFTS Thorough Examination and I am genuinely proud of what we have achieved.

"The CFTS marque is recognised, nationwide, as an indicator of quality. To have my contributions to the industry recognised by the FLTA really does end my career on a high."

Chas Day: a decade of excellence

Whether your company has been with CFTS since the beginning, or one that has accredited more recently, you've benefitted from the technical support and guidance of Chas Day.



Since CFTS was first conceived, more than a 10 years, Chas has supported accredited companies across the UK and Eire.

So, with CFTS at an all-time high, and a skilled successor in place (see opposite), Chas has made the decision to retire.

He says: "Long may this success story continue. I have been working continuously for 54 years, so this will give me a bit of time to play tennis and do a little more cycling.

“ May I say I feel privileged to have managed CFTS. You have all been work colleagues, but more than that, friends. And I will not easily forget the kindness you have shown me over the years. Thank you all for making the last 10 years so enjoyable and successful. ”

"But, before I disappear into the sunset... If I should be cycling past at some time in the future, I hope I can drop in for a coffee and a chat to help me on my way."

CFTS appoints new Technical Manager Matthew needed no convincing to take on the role...

When CFTS needed a new industry champion to replace recently-retired CFTS pioneer, Chas Day, they could not have found anyone more worthy than Matthew Kennedy.

After all, who could be a keener advocate for the scheme than someone who has been using it successfully through his own company and knows it inside out?

An engineer with more than three decades experience, Matthew has worked specifically with materials handling equipment for more than 20 years. As a result he appreciates the importance of

compliance and understands that the crucial advantage of the CFTS Thorough Examination in that it is an industry-specific procedure, guaranteed to keep equipment, operator and owner safe.

In his spare time father-of-three, Matthew coaches his daughter's football team and is also on its committee. In addition, he's volunteered with the local youth club for five years.

“While it will be impossible to step into Chas' shoes, I am confident that with the support of Shaun and all of those within the industry... ..we'll make a great team.”

In his new role he will be working alongside Technical Manager (North), Shaun Prendergast, who says: “Matthew brings with him a wealth of knowledge and expertise that will help us to drive CFTS forward and maintain our reputation for delivering outstanding technical support for our members.”

Clearly delighted to be a part of this continually growing organisation Matthew adds: “While it will be impossible to step into Chas' shoes, I am confident that with the support of Shaun and all of those within the industry who have kindly voiced their support, we will make a great team. More than anything I am looking forward to meeting all our accredited companies and working with them to expand the scheme even further.”



HSE Quiz Update: Who won £100 prize?

In the last issue of the Examiner, we announced a quiz we were running in association with the HSE

Developed to further the aims of CFTS and Thorough Examination, its purpose was to demonstrate to the policy division of the HSE that CFTS-accredited companies are fully aware of legislation contained in LOLER 98 and PUWER 98.

In the next edition of the Examiner, we'll announce the survey's findings. But, ahead of this, we're pleased to announce the winner of our hamper valued at £100.

Chris Rollinson of ServaTruc



www.thoroughexamination.org

Good practice spreading far and wide

Fork lift truck users in Jersey can now benefit from assured standards in Thorough Examination, as 4fleet, part of 4group, has become the first Channel Islands company to gain CFTS accreditation.

“Our network of accredited members is growing throughout the UK and Ireland, and we’re delighted to be spreading in yet another direction,” says CFTS Chairman Mike Mathias.

He adds: “The regulations governing Thorough Examination on Jersey have different names but essentially they cover much the same as ours in the UK – and the arguments in favour of CFTS Thorough Examination are just as strong.”

Why choose CFTS?

“In a nutshell, without the CFTS procedure and code of practice there is a real risk of Thorough Examinations failing to comply with the law – allowing safety defects to go unnoticed and putting the fork lift user at risk of prosecution.

“A key problem is that many inspections focus on the lifting mechanisms and pay too little attention to other parts of the truck. In addition, the legal requirements, which apply to a wide range of other machinery, are open to individual interpretation by different inspectors.

“In CFTS Thorough Examination we have a comprehensive procedure, specific to fork lift trucks, developed by those who understand them best – the Fork Lift Truck Association and the British Industrial Truck Association. Customers choosing CFTS Thorough Examinations can be sure of the same high standards, wherever they are.”



The law in Jersey

Those familiar with the UK legislation and Health and Safety Executive (HSE) guidance would find Jersey's equivalents very similar. There, the Health and Safety Inspectorate (HSI) has a code of practice and guidance document entitled 'The Safe Use of Rider-operated Lift Trucks' which helps in meeting the requirements of the Health and Safety at Work (Jersey) Law, 1989.



In several places, it refers to the Chains, Ropes and Lifting Gear (Jersey) Regulations, 1980, similar to the UK's LOLER 98 requirements, and specifies the need for 'thorough examination by a competent person'.

Interestingly, where chains form part of the lifting equipment, Jersey's regulations stipulate that they be thoroughly examined every six months.

Mike explains: "On the mainland, chains must be checked at least once every 12 months by law. But more challenging applications will require checks more frequently – even once every three months."

“ Our network of accredited members is growing throughout the UK and Ireland, and we're delighted to be spreading in yet another direction. ”

Increased confidence for Jersey customers

For Jersey-based 4group, which provides a wide range of materials handling, transport, construction, electrical, power generation and other equipment for hire, sale or as managed packages, CFTS accreditation is seen as another important way of ensuring customer confidence, as Managing Director Nigel Blandin explains.

"We are working towards Centre of Excellence Status with Hire Association Europe and we are always looking for opportunities to further support our customers.

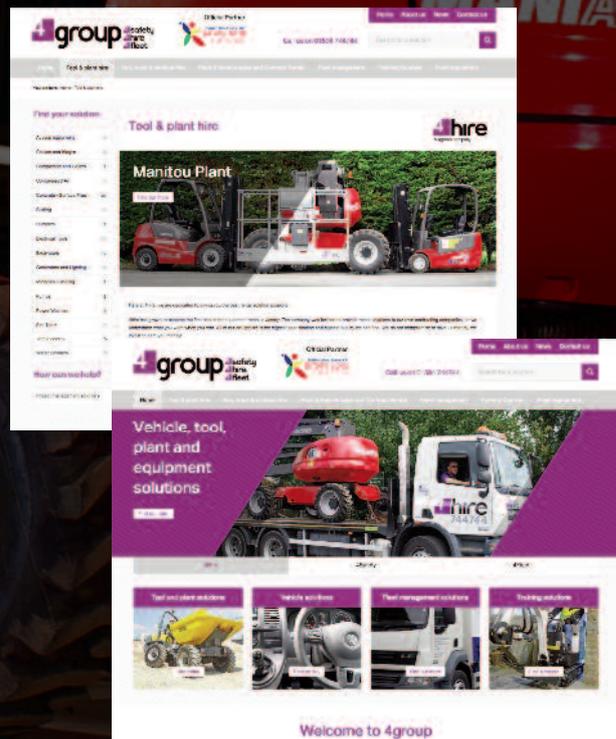
"When it comes to Thorough Examination, many people don't realise that both the fork lift hirer and the hire company have legal responsibilities – or that there is great variation in how different people examine trucks.

"CFTS Thorough Examinations allow us to take away any such worries and provide customers with the information and documentation they need. 4hire is delighted to have achieved CFTS accreditation, which demonstrates our commitment to meeting the necessary high standards.

"UK businesses have long recognised and enjoyed the extra reassurance of the CFTS mark and we want nothing less for our customers in Jersey."

For further information on 4hire visit:

www.4grouppci.com



Contacts

Reminder

May we take this opportunity to remind all companies accredited to the CFTS scheme that documentation should be ordered from the FLTA and invoice queries should be directed to BITA. The relevant contact details are given below.

Documentation pack orders

Please use the CFTS order form that is sent out with every re-accreditation. For your convenience, we have included a copy on the back page.

This can be sent to the FLTA by post or fax, or by email as a PDF. Order processing is managed by Berny. Contact details are:

The Fork Lift Truck Association
 34B Kingfisher Court, Hambridge Road,
 Newbury, Hampshire RG14 5SJ
 Tel: **01635 277577**
 Fax: **01635 277579**
 Email: mail@fork-truck.org.uk

Invoices and credit control

Invoices are raised by Amanda at the BITA office. Contact details are:

The British Industrial Truck Association
 5-7 High Street, Sunninghill, Ascot, Berkshire SL5 9NQ
 Tel: **01344 623800**
 Fax: **01344 291197**
 Email: amanda.cook@bita.org.uk

Technical advice & other queries

CFTS Technical Manager Shaun Prendergast oversees all aspects of administration and is happy to deal with any queries. His contact details are:

Mobile: **07730 768668**
 Email: shaun@thoroughexamination.org

CFTS Technical Manager Matthew Kennedy is also available to handle any queries you may have. His contact details are:

Mobile: **07739 638866**
 Email: matthew@thoroughexamination.org

To contact either Shaun or Matt by post, please use the following address:

Consolidated Fork Truck Services Ltd
 5-7 High Street, Sunninghill, Ascot, Berkshire SL5 9NQ

CFTS Board Members & Officers



Mike Mathias, Chairman
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 Jofson Ltd



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 BITA



Peter Harvey
 FLTA



Shaun Prendergast,
 Technical Manager, CFTS



Matthew Kennedy,
 Technical Manager, CFTS